

**UNIVERSITY OF PITTSBURGH
SCHOOL OF NURSING**

**ADMINISTRATIVE POLICIES AFFECTING THE
SCHOOL OF NURSING**

TITLE OF POLICY: **PHOTOCOPY SERVICE**

ORIGINAL DATE: **December, 1996**

LAST REVIEWED/REVISED: **February 2024**

POLICY: The School of Nursing photocopy and duplicating equipment is to be used only for school purposes. Faculty are encouraged to use textbooks, library resources, and reprinted services rather than attempting to duplicate multiple materials for student or faculty use.

Approved by Administration: 5/81, 1/02, 04/05, 11/07, 01/17

Reviewed: 5/81, 1/02, 04/05, 11/07, 02/24