

UNIVERSITY OF PITTSBURGH
SCHOOL OF NURSINGACADEMIC POLICIES AND PROCEDURES FOR THE
GRADUATE PROGRAM

TITLE OF POLICY: **ADMISSION: POST-PROFESSIONAL CERTIFICATES****ORIGINALDATE:** **January 16, 2020****LAST REVIEWED/REVISED:****POLICY:**

Applicants to a post-professional certificate in nursing must have:

1. A GPA of 3.0 or higher in the degree that individual certificate program requires for admission.
2. Current Registered Nurse Licensure (except applicants for Certificate in Health Care Genetics) in US/Territory or location where student expects to complete clinical requirements
3. A complete online application
4. Pre-admission interview
5. Additional application requirements are listed on the certificate program's webpage (<https://www.nursing.pitt.edu/degree-programs/certificates>)

Qualified applicants are admitted without regard to race, color, religion, national origin, ancestry, sex, age, marital status, familial status, sexual orientation, disability, or status as a disabled veteran or a veteran of the Vietnam era.

PROCEDURE:

Applications to the post professional certificates in nursing are reviewed by the respective coordinators to which the applicant is applying. Applicants must be considered qualified for admission based upon supporting evidence as identified in this policy and the detailed requirements on the webpage. The application is online at www.nursing.pitt.edu. The application package must include:

- Completed online application.
- Non-refundable application fee.
- Complete official transcripts for all undergraduate and graduate work.
- International applicants must provide evidence of a degree comparable to the American degree required by the certificate program.
- If required, the applicant will need to provide a copy of current license to practice nursing in the country, a state or territory where clinical or practicum requirements will be completed.

Completed applications are submitted online, reviewed in Student Affairs and Alumni Relations office [SAAR] and forwarded to the respective certificate coordinator for review and appropriate action.

A pre-admission interview may be required.

Applicants are notified by SAAR of their admission status. Admission must be granted before registration is permitted.

Revisions Approved by Total Faculty Organization:

Reviewed:

Revised: