

**UNIVERSITY OF PITTSBURGH
SCHOOL OF NURSING**

**CONTINUING EDUCATION COMMITTEE
PROVIDER UNIT POLICY AND PROCEDURE**

TITLE OF POLICY: SELECTION OF THE DIRECTOR, CONTINUING EDUCATION

DATE EFFECTIVE: May, 1995

POLICY: It is the policy of the University of Pittsburgh School of Nursing to appoint a nurse with a minimum of a master's degree in nursing (doctorate preferred) to serve as the Director of Continuing Education.

PROCEDURE:

1. The Dean will appoint the Director, Continuing Education.
2. Candidates for consideration may be faculty, staff, consultants, or committee members.
3. Qualifications for the position include expertise in nursing and continuing education. See position description for the Director, Continuing Education.
4. The individual selected, if not a full time faculty member, must have a joint or adjunct appointment on the faculty.

Revised: 6/97, 4/99, 12/00

Reviewed: 00/01