

**UNIVERSITY OF PITTSBURGH
SCHOOL OF NURSING**

**ADMINISTRATIVE POLICIES AFFECTING THE
SCHOOL OF NURSING**

TITLE OF POLICY: **PURCHASE, REPLACEMENT AND REPAIR OF FURNISHINGS**

DATE EFFECTIVE: **September, 1993**

LAST REVIEWED: **February 2024**

POLICY: Furnishings will be purchased, repaired or replaced depending upon the need and relative costs, at the discretion of the Dean. Requests are to be made to the Senior Building Operations Manager, through the online Help Ticket System.

Approved by Administration: 10/87, 5/93, 11/95, 06/16
Reviewed 95-96, 00-01, 15-16, 02/24