

University of Pittsburgh School of Nursing GNSO



Process for Funding from the GNSO

1. Submit proper form to GNSO Treasurer by email or by leaving at the Student Services Office. Make sure if you are leaving forms at the Student Services Office to email the Treasurer that they have been submitted.
 - If you are attending a conference, submitting a paper, poster or composition please use the **Travel Grant Pre-approval Application Form**. The form has additional details regarding submission.
 - If you are applying for funding of another matter, (e.g. graduate student activities, study abroad, community outreach), please use the **Request for GNSO Funding Support Form**.
2. After form submission, the GNSO Treasurer will contact you with pre-approval for funding and amount approved by GNSO Officers.
3. Within 30 days after the event, submit the **T&B Form** (excel) and receipts to the Treasurer as stated above.
4. After processing of the T&B Form, reimbursement will be mailed via check from the Student Organization Resource Center. This process may take up to 8 weeks.
5. If you have any questions or concerns regarding funding, please email the Treasurer.