



ACADEMIC POLICIES AND PROCEDURES FOR THE UNDERGRADUATE PROGRAM

Admission: Requirements for Transfer Applicants

Date Effective	June 1971
Date Reviewed / Revised	November 2022
Program Level	Undergraduate

POLICY:

All transfer student applicants are reviewed, and an admission decision is made by the School of Nursing.

PROCEDURE:

1. Applications are reviewed by a panel within the School of Nursing.
2. Applicants who have completed at least twelve (12) credits or one full term of study at any accredited institution of higher education are defined as transfer students. To be considered as a transfer student, an applicant must have a cumulative GPA of 3.5 or greater on a 4.0 scale and a minimum of "B" grades in all college level science courses.
3. Applications will be reviewed, and decisions made based on the student's college and high school performance and consideration of the number of seats available in the class. The evaluations will consider grade trends, cumulative GPA, number of credits completed, level of challenge of curriculum, transferability of credits and coursework relevant to the major.
4. Applicants who have been dismissed from another school will be considered on an individual basis. Factors which shall be considered are the reason for dismissal, academic standing, the applicant's references, a personal interview, and/or a follow-up call to the dean or director of the former school upon the written permission of the student.
5. Applicants are advised that once admitted Act 33/34/73/168 (Criminal Record Check/Child Abuse History/FBI/ PA Sexual Misconduct) Clearances, a drug screen and/or additional testing may be required by some clinical facilities(See [Policy 369](#)).
6. Applicants who plan to practice in the Commonwealth of Pennsylvania (as well as most

other states) should be advised that upon application for the Registered Nurse Licensure Examination, the Board of Nursing will inquire as to whether the applicant has been convicted of a misdemeanor, felony, felonious act, an illegal act associated with alcohol, or an illegal act associated with substance abuse(s).

7. Students admitted to the Oakland campus, Johnstown campus, or Greensburg campus BSN program are expected to complete the program at the site of admission.

APPROVAL & REVISION HISTORY

Reviewed: 95-96, 03-04, 04-05, 07-08, 13-14, 16-17, 19-20, 11-22

Revised 95-96, 03-04, 04-05, 07-08, 13-14, 16-17, 03/20, 11/22

Revisions Approved by Total Faculty 1/99, 11/01, 4/02, 11/04, 1/05, 04/08, 07/08, 11/13, 03/20, 11/22