

ACADEMIC POLICIES AND PROCEDURES FOR THE UNDERGRADUATE PROGRAM

Attendance

Date Effective	September 1, 1995
Date Reviewed / Revised	January 2025
Program Level	Undergraduate

POLICY:

Students are expected to attend all classes in courses for which they are registered in the School of Nursing.

If unable to attend scheduled classes, the student must assume responsibility for content and assignments missed.

Students are required to attend all planned clinical experiences.

It is the responsibility of the student to notify the instructor, in advance, if unable to attend planned clinical experiences.

It is the responsibility of the student to contact the clinical instructor regarding any clinical time that has been missed.

The clinical instructor, in consultation with the primary teacher and/or Department Chair, will determine the required make-up experience(s). Make-up clinical experience(s) will be scheduled by the clinical instructor.

PROCEDURE:

Refer to the instructor's course syllabus and instructions.

APPROVAL & REVISION HISTORY

Approved by Total Faculty: 06/72, 01/10, 11/12

Reviewed: 97-98, 00-01, 04-05, 09-10, 12-13, 15-16, 18-19, 21-22, 24-25