University of Pittsburgh
Health Sciences
School of Nursing

ACADEMIC POLICIES AND PROCEDURES FOR THE GRADUATE PROGRAM

Readmission/Deferral

Date Effective	September 1991
Date Reviewed / Revised	April 2025
Program Level	Graduate

POLICY:

A new/readmitted student who did not register in the term of admission/readmission is considered inactive and must receive permission from the Area of Concentration Coordinator/Program Director to be readmitted and to register for a subsequent term.

A student who has not registered for three consecutive terms (one calendar year) will be transferred automatically to inactive status. The student must file an application for readmission to graduate study and may be required to pay the application fee before being permitted to register again. While on inactive status, a student is not eligible to use the University facilities and should not expect to receive counseling by the faculty or active supervision by their advisor or thesis, dissertation, or DNP project committee. Readmission is not automatic, nor does it necessarily reinstate the student in the status enjoyed prior to becoming inactive. Readmitted students must meet all current admission and degree requirements. A student may not be readmitted for the term in which they resigned.

PROCEDURE:

New/Readmitted Student

1. A new/readmitted student who does not register in the term of admission/readmission should contact the Area of Concentration Coordinator/Program Director about registering for a subsequent term.
2. If the Area of Concentration Coordinator/Program Director approves, a memo is sent to the Center for Student Success designating the new term of admission/readmission.

Student Who Has Not Registered for Three Terms

1. A student who has not registered for three terms but seeks readmission must inform the Area of Concentration Coordinator/Program Director that they wish to be readmitted.
2. They must re-apply using the online application.
3. Once the decision is made, the Admissions office sends a new admission/accept form.

APPROVAL & REVISION HISTORY

Revisions Approved by Total Faculty 11/97, 04/04, 01/10, 01/13, 03/16
Approved by Graduate Council: 1/81, 5/91
Revised: 97-98, 00-01, 03-04
Reviewed 94-95, 03-04, 09-10, 12-13, 21-22, 24-25