UNIVERSITY OF PITTSBURGH
SCHOOL OF NURSING

EXCEPTIONAL CIRCUMSTANCES JUSTIFICATION REQUEST

When clinical assignments are being made, the School of Nursing will take into consideration a student's exceptional circumstance that would justify being placed into a specific clinical or skills lab assignment. Such circumstances include but are not limited to: taking a course in the Honors College or student athletes. Requests that will not be granted include but are not limited to: having a friend in clinical with you, wanting a specific instructor or specific facility, etc.

Any student who has an exceptional circumstance that needs reviewed must **complete and return the form to the Student Services Office no later than six (6) weeks before the term enrollment**. Forms returned later may not be considered.

The request will be communicated to the faculty making the schedule. **EACH REQUEST WILL BE CAREFULLY REVIEWED, BUT THERE ARE NO GUARANTEES THAT YOUR REQUEST WILL BE GRANTED.**

Term of Course _____

Student Name_____

Phone #_____ Pitt E-Mail_____

Course Name You Are Requesting Exception Be Made _____

Please identify in detail the exceptional circumstance that you want considered:

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For Office Use Only:

Date Received:_____
Date Reviewed:_____
Advisor:_____
Granted: Yes No
Comments: