UNIVERSITY OF PITTSBURGH
SCHOOL OF NURSING

EXCEPTIONAL CIRCUMSTANCES JUSTIFICATION REQUEST

When clinical assignments are being made, the School of Nursing will take into consideration a student’s exceptional circumstance that would justify being placed into a specific clinical or skills lab assignment. Such circumstances include but are not limited to: taking a course in the Honors College, NCAA Athletics (not club level), ROTC, Marching Band, and pursuing a minor or certificate. Requests that will not be granted include but are not limited to: having a friend in clinical with you, wanting a specific instructor or specific facility, etc.

Any student who has an exceptional circumstance that needs reviewed must complete and return the form to the Student Services Office no later than six (6) weeks before the term enrollment. Forms returned later may not be considered.

The request will be communicated to the faculty making the schedule. EACH REQUEST WILL BE CAREFULLY REVIEWED, BUT THERE ARE NO GUARANTEES THAT YOUR REQUEST WILL BE GRANTED.

Term: ________________ Level: □ Freshman □ Sophomore □ Junior □ Senior
PSID: ________________ Name: ____________________________
Phone #________________________________ Pitt E-Mail________________________________

Name of Clinical Course That You Are Requesting Exception Be Made: NUR ______________

Please identify in detail the exceptional circumstance that you want considered:
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For Office Use Only:
Date Received: __________________
Date Reviewed: __________________
Advisor: __________________
Granted: Yes □ No □
Comments: __________________