

**UNIVERSITY OF PITTSBURGH  
SCHOOL OF NURSING**

**ACADEMIC POLICIES AND PROCEDURES FOR THE  
UNDERGRADUATE PROGRAM**

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**TITLE OF POLICY:** READMISSION

**DATE EFFECTIVE:** September 1, 1995

**LAST REVIEWED/REVISED:** March 2004

**POLICY:** A new/readmitted student who did not register in the term of admission/readmission is considered inactive and must be reactivated by Student Services before registering for a subsequent term.

A student who has not registered for three consecutive terms (Fall, Spring, Summer) will be transferred automatically to inactive status. The student must file an application for readmission before being permitted to register again. While on inactive status, a student is not eligible to use the University facilities and should not expect to receive counseling by the faculty or his/her advisor.

A student who has been dismissed may apply for readmission.

Readmission is not automatic nor does it necessarily reinstate the student in the status enjoyed prior to becoming inactive. When readmitted, the student must be prepared to demonstrate proper preparation to meet all current admission and degree requirements. A student may not be readmitted for the term in which (s)he resigned.

**PROCEDURE:**

1. Readmission policies, procedures and rules are the same as admission policies for undergraduate students. In addition, transcripts of all academic studies completed at the University of Pittsburgh or at other institutions since withdrawal from the School of Nursing must be submitted.
2. A new/readmitted student who does not register in the term of admission/readmission should contact Student Services about registering for a subsequent term.
3. A student who has not been in attendance in the School for more than one year will be required to seek readmission through the School of Nursing and obtain an updated Health Evaluation.
4. A student who has attended another school while not attending the University of Pittsburgh is required to reapply through the University Office of Admission and Financial Aid.

5. A student who has withdrawn while on academic probation or who was dismissed because of unsatisfactory academic achievement may be considered on an individual basis by the Admission, Progression and Graduation (APG) Committee of the School of Nursing in consultation with administration and appropriate other faculty. To be considered for readmission a student must have a University of Pittsburgh cumulative QPA of at least 2.0 and submit evidence supporting why he/she will be academically successful at this time. The committee may request additional materials such as references or a personal interview and may set requirements as a condition for readmission that are designed to enhance the student's chances for academic success. When it is not possible to convene the APG Committee due to constraints of the academic calendar, an administrative decision may be made by the Dean or an Assistant Dean.
6. Students, who have been dismissed from the School of Nursing for any nonacademic reason, will be considered for readmission on an individual basis by the APG Committee. Factors which shall be considered are the reason for dismissal, academic standing, the applicant references, a personal interview and additional relevant information with permission of the applicant. When it is not possible to convene the APG Committee due to constraints of the academic calendar or when the APG Committee is unable to arrive at a decision, an administrative decision may be made by the Dean or an Assistant Dean.
7. Upon readmission, the program of studies will be based on courses completed, current curriculum and placement considerations.

Approved by Undergraduate Faculty Organization: 06/71  
Reviewed: 10/97, 1/00, 11/00, 03/04

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*Revisions Approved by Undergraduate Faculty Organization: 4/82; 4/84; 5/87; 5/89; 5/91  
by Total Faculty: 4/95*